# How do I register someone who is brand new to USA Swimming?

Create a parent account at <a href="http://hub.usaswimming.org">http://hub.usaswimming.org</a>

Navigate to your club's Online Member Registration link. If you have not received your club's registration link, please reach out to your club directly via your Club Administrator or Head Coach.



Click "Register Member."

On the next page, you will be asked who the membership is for. If you are registering your child, click the top box. If you are registering yourself, click the bottom box.

#### **USA Swimming Online Member Registration**

Who is the membership for?

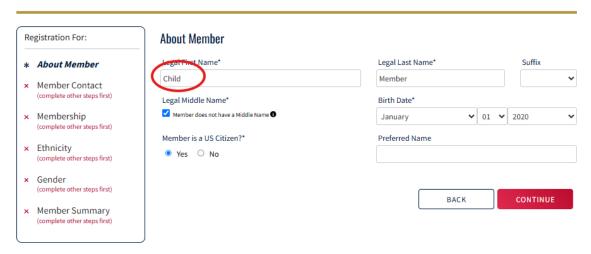


BACK TO WELCOME PAGE

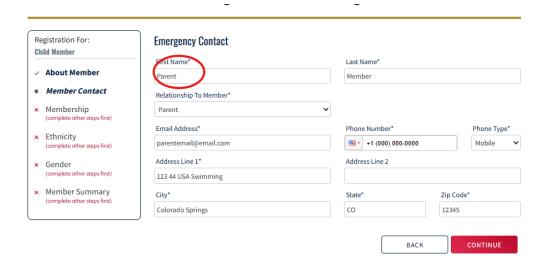
You will now proceed through the registration form.

In the first section labeled **About Member**, make sure you are filling in the information for the person who the membership is for. If you are registering your child, this will be their information. If you are registering yourself, this will be your information.

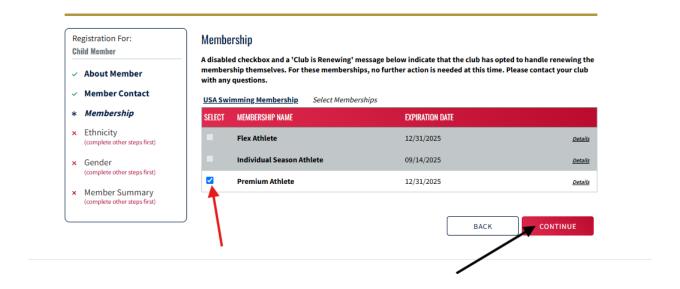
### **USA Swimming Online Member Registration**



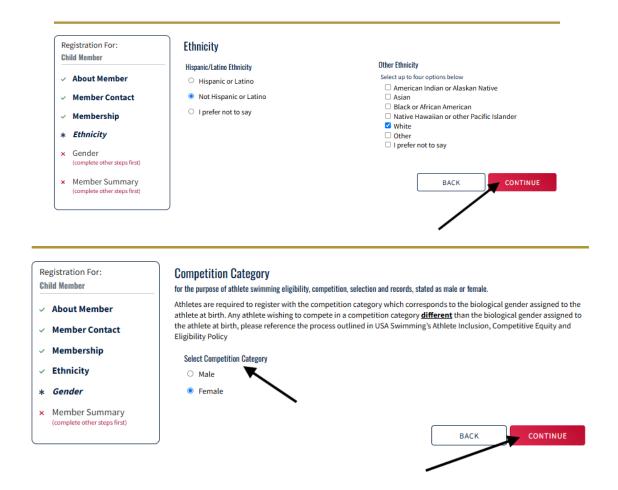
On the **Contact Section**, be sure to fill in the information of the member's main contact. If you are registering your child, fill in your own information and select Parent (or other applicable title) in the 'Relationship to Member' dropdown box.



The **Membership Section** is where you will select which membership(s) you are going to purchase for the person who is being registered. If you are unsure which membership(s) you need, please reach out to your club (i.e. Premium, Flex, Individual Season, Outreach).

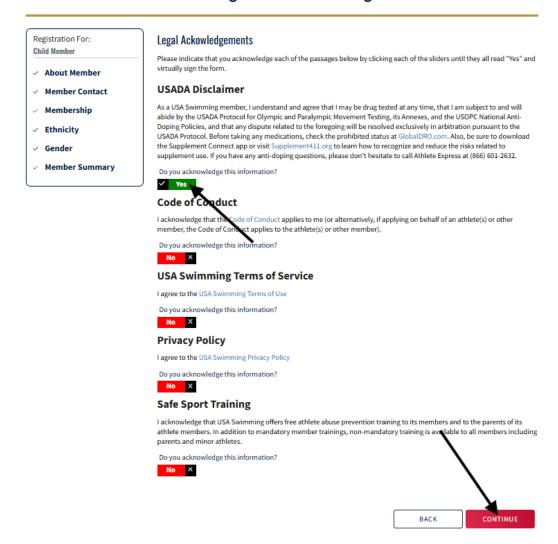


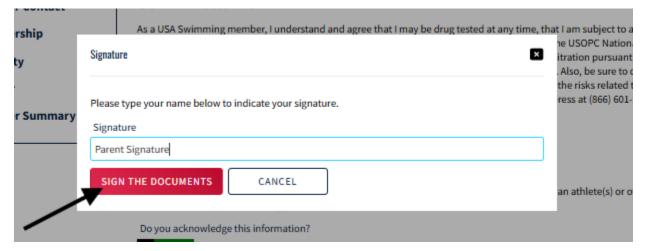
Complete the **Ethnicity** and **Gender section** by selecting the ethnicity and competition category for the person who is being registered.



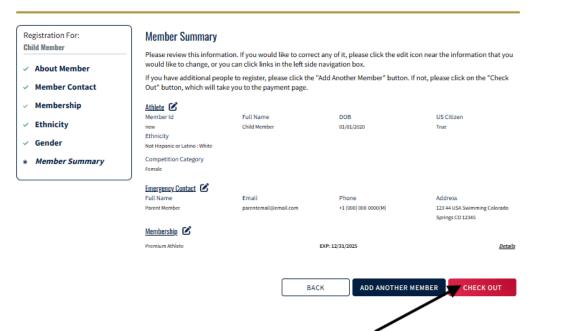
Complete the **Legal Acknowledgment Section** by clicking each of the red "No" toggle buttons to change them to "Yes" for each of the legal statements. Enter your signature.

## **USA Swimming Online Member Registration**





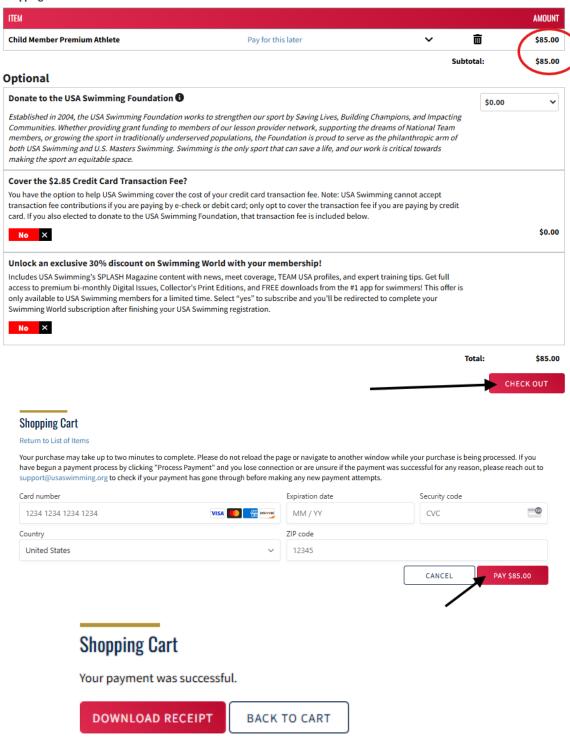
You will now see a **Member Summary** with all the information you have entered. Please review the information to make sure it is correct. To register a second member, click the blue "Add Another Member" button. Click "Check Out" to complete the registration for just the single member you've entered information for.



**USA Swimming Online Member Registration** 

You will be taken to your **Shopping Cart**. Review the items and click "Check Out" in the bottom right corner. Enter your payment information and click "Pay" to complete your purchase.

#### **Shopping Cart**



Note: USA Swimming does not store any credit card or payment information for future payments.